REQUEST FOR VERIFICATION OF A MICHIGAN BIRTH RECORD

For Additional Information: (517) 335-8666 **www.michigan.gov/mdch**

Please type or print clearly and legibly - this application will be used as a mailing insert

APPLICANT (PERSON REQUESTING VERIFICATION)	**DATE: / /**
	3 Agency Name
	3 Applicant=s Name
	3 Mailing Address
	3 City/State/Zip

K **APPLICANT=S SIGNATURE:** K **(Sign Here)** _____

Must be signed in order to process

VERIFICATION INFORMATION - A request for a verification of a Michigan birth record (since 1906) will be returned to you stamped with an indication that a record was identified which matched the supplied facts, or that no record could be identified which matched the supplied facts. State law (MCL 333.2881(2)) allows for verification of **ONLY name of the subject of the birth record, date of birth, place of birth and filing date. This information must match exactly what is on the record**. No additional information can be verified or supplied by the Vital Records Office. State law (MCL 333.2891(4)(f)) requires a $10.00 fee for each search of the facts for verification.

FACTS TO BE VERIFIED

Name on the Record **(Must match exactly what is on record)**

_____

First **Middle** **Last**

Date of Birth **(Must match exact date on record)**

_____

Month **Day** **Year**

Place of Birth

_____

County

Date of Filing **(Date the record was filed - Enter ONLY if you have a copy of the record)**

TURN-AROUND TIME - For regular or expedited mail requests, please allow additional time for mailing and our department=s receipting of your payment.

REGULAR SEARCH - Processing time will be 4 weeks for mail or counter requests.

EXPEDITED SEARCH - If you pay the expedited search fee (in addition to the regular search fee), a mail request will be processed in 2 weeks and a counter request will be processed in 1-3 hours .

METHOD OF PAYMENT - Payment must be made in U.S. funds by check or money order payable to the AState of Michigan@

Each Verification Search (Non-Refundable)	$ 10.00
*** EXPEDITED SEARCH** (Non-Refundable) (In addition to the regular search fee)	$ 10.00
TOTAL ENCLOSED	**$**

We cannot process your request without payment. When mailing, please remember to include check or money order.

IF REGULAR SEARCH:
VITAL RECORDS REQUESTS
P.O. Box 30721
Lansing MI 48909

IF EXPEDITED SEARCH:
VITAL RECORDS RUSH
PO Box 30721
Lansing MI 48909

If you wish to have the results of the verification faxed to you, please indicate the fax number here:

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VERIFICATION STAMP (for Vital Records Official Stamp)