

## Michigan Substitute Forms Letter of Intent

All Software Developers who reproduce Michigan Department of Treasury (Department) forms must complete this form and fax to (517) 373-6941 or e-mail completed form to [TreasForms@michigan.gov](mailto:TreasForms@michigan.gov) by **August 15, 2008**.

<b>PART 1: Company Information</b>			
Company Name		Software Developer Identification Number (NACTP No. preferred)	
Mailing Address (City, State, ZIP Code)			
Are you a Primary or Secondary Developer of Substitute Forms? <input type="checkbox"/> Primary <input type="checkbox"/> Secondary. Primary Developer is _____		Do you support E-file? <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>PART 2: Contact Information</b>			
<b>Primary Contact</b>		<b>Secondary Contact</b>	
E-mail Address		E-mail Address	
Telephone Number (include extension)	Fax Number	Telephone Number (include extension)	Fax Number
Have you registered for our Really Simple Syndication (RSS) feed? Note: RSS feed is the Department's primary method of communication to software developers. <input type="checkbox"/> Yes <input type="checkbox"/> No    To sign up to receive up-to-the-minute information on Michigan tax forms, visit <a href="http://www.michigan.gov/drafttaxforms">www.michigan.gov/drafttaxforms</a> .			
<b>PART 3: Forms</b>			
Indicate the type of tax forms you will support			
<input type="checkbox"/> Individual Income Tax (IIT) (specify forms below)	<input type="checkbox"/> Michigan Business Tax (MBT) (specify forms on page 2)	<input type="checkbox"/> Sales, Use or Withholding	<input type="checkbox"/> Motor Fuel/IFTA
<input type="checkbox"/> Property Tax			
The following <b>IIT forms</b> have special processing requirements (See <a href="#">Policy ET-03066</a> , Section V). Check the forms that you plan to reproduce for Tax Year 2008:			
<input type="checkbox"/> 3174, Direct Deposit of Refund <input type="checkbox"/> 4013, Resident Tribal Member Annual Sales Tax Credit <input type="checkbox"/> 4534, Venture Capital Deduction Schedule <input type="checkbox"/> 4642, Voluntary Contributions Schedule (New for TY08) <input type="checkbox"/> MI-1040, Individual Income Tax Return <input type="checkbox"/> MI-1040CR, Homestead Property Tax Credit Claim <input type="checkbox"/> MI-1040CR-2, Homestead Property Tax Credit for Veterans and Blind People <input type="checkbox"/> MI-1040CR-5, Farmland Preservation Tax Credit Claim <input type="checkbox"/> MI-1040CR-7, Home Heating Credit Claim <input type="checkbox"/> MI-1040D, Adjustments of Capital Gains and Losses <input type="checkbox"/> MI-1040H, Schedule of Apportionment <input type="checkbox"/> MI-1040X, Amended Income Tax Return <input type="checkbox"/> MI-1045, Application for Michigan Net Operating Loss Refund <input type="checkbox"/> MI-2210, Underpayment of Estimated Income Tax <input type="checkbox"/> MI-4797, Adjustments of Gains and Losses from Sales of Business Property <input type="checkbox"/> MI-8839, Qualified Adoption Expenses <input type="checkbox"/> Schedule 1 (p.1) Income Additions and Subtractions/Schedule 2 (p.2) Nonrefundable Credits <input type="checkbox"/> Schedule CR-5, Schedule of Taxes/Allocation to Each Agreement <input type="checkbox"/> Schedule CT, College Tuition and Fees Credit <input type="checkbox"/> Schedule NR, Nonresident and Part-year Resident <input type="checkbox"/> Schedule W, Withholding Tax			

Continued on page 2.

The following **MBT forms** have special processing requirements (See [Policy ET-03066](#), Section V). Check the forms that you plan to reproduce for Tax Year 2008:

- 3581, Historic Preservation Tax Credit
- 3614, Historic Preservation Tax Credit Assignment
- 4567, Annual Return
- 4568, Nonrefundable Credits Summary
- 4569, Single Business Tax (SBT) Credit Carryforwards
- 4570, Credits for Compensation, Investment and Research and Development
- 4571, Common Credits for Small Businesses
- 4572, Charitable Contribution Credits
- 4573, Miscellaneous Nonrefundable Credits
- 4574, Refundable Credits
- 4575, Loss Adjustment Worksheet for the Small Business Alternative Credit
- 4577, Schedule of Shareholders and Officers
- 4578, Schedule of Partners
- 4579, Qualified Affordable Housing Seller's Deduction
- 4580, Unitary Business Group Combined Filing Schedule
- 4582, Penalty and Interest Computation for Underpaid Estimated Tax
- 4583, Simplified Return
- 4584, Election of Refund or Carryforward of Credits
- 4585, Investment Tax Credit Recapture From Sale of Assets Acquired Under Single Business Tax
- 4586, Schedule of Business Activity Protected Under Public Law 86-272
- 4587, Schedule of Recapture of Certain Business Tax Credits and Deductions
- 4588, Insurance Company Annual Return for Business and Retaliatory Tax
- 4590, Annual Return for Financial Institutions
- 4593, Michigan Business Tax Book - Tax Difference
- 4594, Farmland Preservation Tax Credit
- 4595, Renaissance Zone Credit Schedule
- 4596, Miscellaneous Credits for Insurance Companies

#### **PART 4: Agreement**

As a duly-appointed representative, I agree to:

1. Abide by the requirements of [Policy ET-03066](#), *Substitute Printed and Computer-Generated Tax Forms*.
2. **NOT** release draft tax forms to any member of the public (includes release of draft forms on a company Web site).
3. When notified by the Department of an error on a substitute form after the Department has approved it and my company has released it to customers, work with the Department to promptly correct errors, substantiate to the Department that errors were corrected and customers were notified, and accept the Department's decision as to whether my company may continue to use the software program during the filing season.
4. Notify the Department of any critical software problems identified after releasing products to customers.
5. Notify customers or clients of computer hardware requirements, including printers, printer fonts, paper weight, etc., necessary to produce substitute tax forms.

I understand that violation of these terms could result in my company being prevented from participation in the early release and approval of tax forms and/or rejection of Michigan tax forms created by my company and filed by my customers.

Representative Name

Date

Title